

January 2017

Dear Parent/Carer

### Year 11 Student Leavers' Hoodies

The Year 11 students would like to have a memento of their last year at the College. For this reason, we are offering them the chance to purchase a Leaver's Hoodie.

The design will be with/without a personalised name across the front along with Ely College and on the back "2017" which will be made up of their full names.

They can be ordered in five different colours, Baby Pink, Baby Blue and Grey with dark blue writing, Black and Navy Blue with white writing.

The cost of a hoodie will be £22.50. The name on the front of the hoodie must be sensible and appropriate. Money raised from the hoodies will be put towards the cost of the Prom. Please complete the form clearly in the manner of how the student wants their name printed, e.g.: in capitals, lower case, gaps in wording, etc. Delivery will take place in May.

**Please note: Students will NOT be allowed to wear the hoodies during the exam period, when full school uniform is required.**

If your son/daughter would like to order a hoodie, please make a payment online via the Ely College website if at all possible and complete the order form, as this will greatly assist in saving time and the cost of administration. All parents/carers already have a log-in to this system, but if you need a reminder or guidance please contact the Finance Department via email: [finance@elycollege.co.uk](mailto:finance@elycollege.co.uk) Your support in this matter is much appreciated. If a cash/cheque payment is more convenient, please make cheques payable to: "Ely College" and complete the below form and return it to the Finance Office, clearly marked with "Year 11 Hoodie", your child's name, House and by Friday 3 March 2017. **PLEASE NOTE: WE WILL NOT ACCEPT LATE ORDERS DUE TO PRINTING SCHEDULES.**

Yours faithfully



Ms N Pritchett

**Work-related Learning Co-ordinator**

**Student Support Assistant – Scott House**

To: The Finance Office

Size:  - Small (36")  - Medium (38")  - Large (40")  - X-Large (42")  - XX-Large (44")  
(Please note the sizes are the same as the College sweatshirts)

Colour:  - Baby Pink  - Baby Blue  - Navy Blue  - Grey  - Black

Student Name: ..... House/Tutor: .....

Personalised Name Required:

.....  
(Please print clearly and exactly, e.g. lower case or capital letters)

Amount Enclosed (cash/cheque):  - £22.50

Paid on-line:  - £22.50