



17 January 2017

Dear Parent/Carer

Scott House Residential – 12-14 July 2017

Scott House would like to offer Year 7, 8 and 9 students from other Houses the opportunity to attend a 3-day residential trip to Hatfield Woods, Hertfordshire with The Bushcraft Company (www.thebushcraftcompany.co.uk) from 12-14 July 2017.

The residential acts as a fantastic step towards the development of leadership skills, demanding resourcefulness, decision making and practical thinking from students. Each day will be made up of a range of hands-on workshops, offering a chance to really get to grips with life in the outdoors and providing a unique environment in which to learn and interact. Further details attached.

Day 1 - we will be travelling by coach, leaving the College at 8.00 am, arriving at Hatfield Woods for 10.00 am. Day 3 – we will leave by 3.00 pm, arriving back at approximately 5.00 pm depending on traffic. Students will need to make their own travel arrangements home. Please see the attached Itinerary/Kit List. This trip is open to **120** students and will be on a first come, first serve basis.

We will hold a Parents Evening alongside The Bushcraft Company to give you a chance hear further details and ask any questions you may have soon. Details to follow.

In order for this visit to take place, we ask you to make a total contribution of the full cost of **£188**. This price includes transport, accommodation and food. Although such contribution is voluntary, in reality we have no alternative source of funding. If sufficient contributions are not received to make the visits financially viable they will be cancelled and all contributions will be refunded. In cases of financial hardship, any requests for the contribution to be waived will be treated sympathetically; please contact the Principal in writing. As these are educational visits and are taking place in school hours, we are not permitted by law (Education Act 1996) to exclude from such a visit a student of parents choosing not to contribute to the cost.

In the first instance, to secure a place we require a deposit of **£38.00**. Further payments will be required at monthly intervals of £75 from 1 March onwards. A reminder will be sent each month. We reserve the right to withdraw any student involved in any disciplinary procedure before the trip and we will be unable to refund any money paid.

If your son/daughter would like to go on this exciting and unusual trip, please complete the attached consent form and return it with the deposit to the Finance Office, clearly marked with your child's name, Form and the name of the trip by **Friday 10 February 2017**. We would like you to make this payment online via the Ely College website if at all possible, as this will greatly assist in saving time and the cost of administration. All parents/carers already have a login to this system, but if you need a reminder or guidance please contact the Finance Department via email: finance@elycollege.co.uk.



Your support in this matter is much appreciated. If a cash/cheque payment is more convenient, please make cheques payable to: Ely College.

If you qualify for Pupil Premium Grant support and would like to use some of your funding to pay for all or part of this trip, please tick the box on the Consent Form. Please note that this funding is personalised, tracked and limited per pupil, and you may wish to consider how the funding has been allocated across the year. For further details please contact Mrs Kay the College's Pupil Premium Co-ordinator on skay@elycollege.co.uk.

If you have any questions or concerns regarding this trip please contact me or Ms Pritchett directly on 01353- 652875 or via email: jwaters@elycollege.co.uk or npritchett@elycollege.co.uk.

Yours faithfully

A handwritten signature in black ink that reads "James Waters". The signature is written in a cursive style and is enclosed within a faint, hand-drawn circular outline.

Mr J Waters
Senior Tutor
Scott House

Encs