

Principal: Richard Spencer



Downham Road, Ely, Cambridgeshire, CB6 2SH

t: 01353 667763

e: [office@elycollege.co.uk](mailto:office@elycollege.co.uk)

w: [www.elycollege.com](http://www.elycollege.com)

16<sup>th</sup> June 2017

Dear Parent/Carer

### **Ely College Presentation Evening – 3<sup>rd</sup> July 2017**

We have recently contacted specific students in years 7 to 10 to invite them and their family to attend our annual presentation evening and receive an award for excellence or effort. In order to make the evening a memorable occasion for them, we would like to extend the invitation to all of our parents and carers.

This event will take place in Ely Cathedral on Monday 3<sup>rd</sup> July 2017 starting at 7.30pm. Presentation evenings are a fantastic way to celebrate students' hard work and are very inspirational. We would really appreciate your support if you are able to join us on 3<sup>rd</sup> July. Please note that all students attending must be accompanied by their parent or carer.

Please confirm your attendance to our Business Director: Ms Lisa Tomlinson via email [ltomlinson@elycollege.co.uk](mailto:ltomlinson@elycollege.co.uk) We do hope to see you on the evening.

Yours faithfully

A handwritten signature in black ink, appearing to be "R. Spencer", written over a light blue rectangular background.

Richard Spencer  
Principal

