

Principal: Richard Spencer



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29th June 2017

Dear Parent/Carer

Geography Fieldtrip to Italy – May 2018

Thank you for your child's interest in the Geography trip to Italy next year (26th – 30th May 2018) and paying a £100 deposit. I can confirm that your child has secured a place.

Due to attracting 30 students, the cost of the trip has **reduced to £652**. The next payment that is due will be **£180 due by 8th September**. After that payment has been made you will not be asked for the balance **£372 until 1st March**. Please use WisePay as the preferred option of payment to the school, if possible.

We need to give the travel company passport details of the people travelling in the next few weeks. With this in mind, please could you provide me with either a photocopy of your child's passport or the original so that I can take a copy. The passports will be returned the same day.

If you have queries regarding payments or about the trip in general, please do not hesitate to contact me on the College telephone number (above) or by email: ehill@elycollege.co.uk

Yours Faithfully

Ms E Hill
Curriculum Lead – Geography