

September 2018

Dear Parent/Carer

WorldSkills UK LIVE 2018

Your son/daughter is being given the opportunity to attend the UK's largest skills, apprenticeship and careers event which is being held at the NEC, Birmingham on Friday 16 November 2018. The WorldSkills UK LIVE Event is a unique annual celebration that offers exciting opportunities in further education, skills and Apprenticeships, with a view to inspiring the fashion designers, web developers and engineers of tomorrow.

The WorldSkills event will play host to a range of skills activities all under one roof. Visitors will be inspired by skills in action as the best of the nation's young talent perform at the WorldSkills UK Competitions; they'll be given the opportunity to have a go at new skills, get up to the minute careers advice and access Apprenticeship and real job opportunities from employers, to help them make that next important step! There has never been a more important time for young people to get help and advice about their future. We know that choosing a career is never straightforward, but the event can offer the students a unique opportunity to be inspired and have a go at a range of skills, and then get informed.

The event will give students a chance to:

- Meet top employers and talk to real people about real jobs.
- Try interactive Have a Go's, offering students the chance to try a "bite-size" taster of a new skill, trade or profession.
- Speak to experts from some of the biggest names in skills, careers, Apprenticeships and education, to get free, impartial advice.
- Speak to Colleges, Universities and Learning Providers from across the UK, about the different entry routes into a host of different career sectors.

The event will demonstrate the value of training and Apprenticeships and show how ambitious, talented young people can get ahead in their career. For more details of the competition, events and activities please visit their website at www.worldskillsuk.org.

We will be travelling by coach, leaving the College at 8.00 am, arriving at NEC, Birmingham for 10.30 am. The visit ends at 3.00 pm and we shall leave promptly, arriving back at approximately 5.30 pm depending on traffic. Students will need to make their own travel arrangements home. Students may like to bring their own packed lunch/refreshments however; no glass bottles are permitted. Students can purchase refreshments from the catering outlets within the event. Students do not need to be dressed in school uniform. Students are also advised not to bring unnecessary valuables into the venue.

In order for this visit to take place, we ask you to make a contribution of **£17.50**. Although such a contribution is voluntary, in reality we have no alternative source of funding. If sufficient

contributions are not received to make the visit financially viable it will be cancelled and all contributions will be refunded. In cases of financial hardship, any requests for the contribution to be waived will be treated sympathetically; please contact the Principal in writing. As this education visit is taking place in school hours, we are not permitted by law (Education Act 1996) to exclude from such a visit a student of parents choosing not to contribute to the cost.

Please complete the attached consent form and return it to the Finance Office, clearly marked with your child's name, Form and the name of the trip by **Monday 3 November**. We would like you to make this payment online via the Ely College website if at all possible, as this will greatly assist in saving time and the cost of administration. All parents/carers already have a login to this system, but if you need a reminder or guidance please contact the Finance Department via email: finance@elycollege.co.uk. Your support in this matter is much appreciated. If a cash/cheque payment is more convenient, please make cheques payable to: Ely College.

If you qualify for Pupil Premium Grant support and would like to use some of your funding to pay for part of this trip, please contact Mrs Kay via email: skay@elycollege.co.uk. Please note that this funding is personalised, tracked and limited per pupil, and you may wish to consider how the funding has been allocated across the year.

Please note that there are only **84** student places available and, therefore, seats will be allocated on a first come first served basis. We reserve the right to withdraw any student involved in any disciplinary procedure before the trip and we will be unable to refund any money paid.

If you have any questions or concerns regarding this trip please contact me directly on 01353- 652875 or via my College email: npritchett@elycollege.co.uk.

Yours faithfully

A handwritten signature in black ink, appearing to read 'N. Pritchett', with a horizontal line underneath.

Ms N Pritchett
Work-related Learning Co-ordinator
Scott House Student Support Assistant

Encs

To: **Finance Office**



CONSENT FORM

Student: _____
(Please print)

Form: _____

- I have made payment online.
- I enclose a payment of £17.50 (cheques payable to: Ely College)

If you qualify for Pupil Premium Grant support and would like to use some of your funding to pay for part of this trip, please tick the box below and email Mrs Kay stating you would like support: skay@elycollege.co.uk. Please note that this funding is personalised, tracked and limited per pupil, and you may wish to consider how the funding has been allocated across the year.

Student Mobile Number: _____

Emergency Contact Name: _____
(Please print)

Emergency Contact Number(s): _____

Please complete all sections including n/a if not appropriate.

Does your son/daughter have any allergies/medical condition which may impact on this trip? Yes/No

Please detail below if they do:

(Please tick box **ONLY** if packed lunch required)

My son/daughter is entitled to free school meals and will require a packed lunch.

Does your son/daughter have any special dietary requirements, e.g. vegetarian, etc? Yes/No

Please detail below if they do:

Signature of Parent/Carer: _____ Date: _____

Name of Parent/Carer: _____
(Please print)

Please place this completed form, together with your payment if applicable, in an envelope before returning it to the FINANCE OFFICE. Please write WorldSkills UK Live Event together with your son's/daughter's name and Form on the envelope.