



13<sup>th</sup> November 2020

Dear Parent/Carer

## **Letter for parents/carers of students not identified as a close contact of confirmed case of COVID-19 in an educational setting**

We have been informed of a confirmed case of COVID-19 within the teaching staff and that your child was taught by this member of staff during the previous 48 hours since symptoms started.

This letter is to inform you of the current situation and provide general advice for you.

We are confident that the risk mitigation measures we have in place means that your child should not be at risk of acquiring the infection and **will not** be required to isolate. The teacher has followed the social distancing guidelines and we have ensured that windows and doors are kept open for ventilation. However, if your child, or anyone in your family, experiences the COVID symptoms listed below, then please contact NHS direct as set out in this letter.

### **General COVID information**

#### **What to do if your child develops symptoms of COVID 19**

If your child develops symptoms of COVID-19 they should remain at home. Arrange for a COVID test via <https://www.nhs.uk/ask-for-a-coronavirus-test> or by calling NHS 119 and inform the head teacher.

**If their test is negative and they can return to school when they are well.**

**If their test is positive** they will need to self-isolate for **10 days** from the date when your symptoms start. All your household members must self-isolate for 14 days.

#### **The date of symptom onset is day zero**

<https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-guidance-for-households-with-possible-coronavirus-covid-19-infection>.

### **Symptoms**

The symptoms of coronavirus (COVID-19) are:

- recent onset of new continuous cough or
- high temperature or
- a loss of, or change in, normal sense of taste or smell (anosmia).

For most people, coronavirus (COVID-19) will be a mild illness. If you are concerned about your health or the health of anyone else in your house please seek advice from your GP or NHS 111 by phoning 111.

**There are things you can do to reduce the risk of getting COVID-19:**

- wash your hands with soap and water often – do this for at least 20 seconds
- use hand sanitiser gel if soap and water are not available
- wash your hands as soon as you get home
- cover your mouth and nose with a tissue or your sleeve (not your hands) when you cough or sneeze
- put used tissues in the bin immediately and wash your hands afterwards.

**Further Information:**

Further information is available at <https://www.nhs.uk/conditions/coronavirus-covid-19/>

Yours faithfully



Simon Warburton  
Principal