

Principal: Simon Warburton



ELY COLLEGE

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18th November 2020

Dear Parent/Carer

Vacancy for a Parent Academy Council Member at Ely College

We are looking to recruit a parent Member of the Ely College Academy Council. The Academy Council is responsible for local governance. It is a Committee of the trust board of Cambridge Meridian Academies Trust. The powers of the Academy Council are delegated to it by the trust board to help the board fulfil its three core functions:

- Ensure clarity of vision, ethos and strategic direction;
- Hold executive leaders to account for the educational performance of the organisation and its pupils, and the effective and efficient performance management of staff; and
- Oversee the financial performance of the organisation and making sure its money is well spent.

Ely College Academy Council has the following key functions:

1. Promote the mission and values of the school within the overall vision to provide high quality education at the heart of the local community.
2. Support and challenge the Principal and school leaders and act as a critical friend.
3. Develop strategic priorities and plans for the academy with the Principal, school leaders and trust leaders.
4. Ensure effective mechanisms are in place to safeguard all pupils.
5. Monitor standards within the academy including pupil progress and attainment.
6. Ensure trust policies are implemented and monitor their impact.
7. Engage with all stakeholders to improve outcomes for students.
8. Ensure that Quality Assurance procedures within the academy are accurate and moderated.
9. Monitor the use of Pupil Premium funds and ensure student outcomes improve.
10. Monitor student attendance, well-being and preparation for their futures and views by analysing a range of data.

The Academy Council plays a key strategic role and is not involved in operations. Parent Academy Council Members contribute with their experience as parents of children at the academy and other skills they have. The role is voluntary. The commitment at a minimum is attending six meetings a



year, reading in advance of the meetings, and participating in ongoing training and development. Members are requested to take on a Champion role in key areas.

Academy Council Members do not need to be experts to carry out their responsibilities. Help, advice and training are available.

Anyone who has parental responsibility for a pupil on the school roll at the time of the election can self-nominate to become a Parent Academy Council Member, stand for election and can vote in the election. A parent who works for the school for 500 hours or more or a parent who is an elected member of the local authority (County Councillor) is not eligible to stand for election but they are permitted to vote. The term of office for a Parent Academy Council Member is 4 years. All appointments are subject to a DBS check.

If you are interested in becoming a Parent Academy Council Member at Ely College, please complete the attached self-nomination and the declaration of eligibility form and return to the school office by 12.00pm on 2nd December 2020.

On 3rd December 2020 we will inform parents about the details of parent Academy Council Member nominations. If an election is necessary, we will send ballot forms home with the children with the names of the candidates and their details.

If you would like more information or for an informal chat, please contact Mr Mike Stuart, Clerk:
MStuart@cmatrust.net

Thank you for your interest.

Yours faithfully



Simon Warburton
Principal

Encs: Self-nomination form
Declaration of eligibility
Privacy notice